

Minutes of Regular Board Meeting

June 15, 2021

The Geauga County Public Library Board of Trustees met in regular session on Tuesday, June 15, 2021 at the Thompson Library. In accordance with the November 3, 2020 opinion from the Ohio Attorney General's Office, some trustees attended the meeting via teleconference. Public access to the meeting was provided by a public link on the library's website board meeting announcement page as well as in person at the library.

Call to order and roll call: President Josh Hutchinson called the board meeting to order at 4:00 P.M. and the roll call was conducted.

Present: Karen Delano (virtual), Joshua Hutchinson, Paul Newman, Larry Pitorak (virtual), Kate Pitrone, Raymond Rundelli, Ed Worso – Director and Lisa Havlin – Fiscal Officer.

Also Present: Kevin Barton, Eric Coulbourne, Patrick Culliton, Alicia Evans, Katy Farrell, Becki Gierman, Rachael Hartman, Patrick Jolly, Judy Lasco, Marlene Pelyhes, Mike Pope (virtual), Christine Reda, and Deborah Schrock

Approval of Minutes:

Exhibit 06/21/A

The minutes of the regular May 2021 regular board meeting were approved as presented upon motion by Paul Newman seconded by Kate Pitrone.

The motion passed.

Ayes: Delano, Hutchinson, Newman, Pitorak, Pitrone, Rundelli

Nays: None

Communications:

Exhibit 06/21/B

In addition to the communications in the board packet, the board reviewed an email from Kathy Catani, the president of the Chagrin Valley Herb Society. The email asked the board to approve spending for the re-construction of the herb garden at the new Bainbridge Library.

The Board also briefly discussed the communication in the board packet asking for information concerning Ed Worso's departure from the library. The Board agreed that they would follow their previous policy of not publicly commenting on personnel issues.

Agenda:

Exhibit 06/21/C

Raymond Rundelli made a motion, seconded by Kate Pitrone, to approve the agenda with the addition of 11B Approval for Chagrin Valley Herb Society expenditures.

The motion passed.

Ayes: Delano, Hutchinson, Newman, Pitorak, Pitrone, Rundelli

Nays: None

Fiscal Officer's Report:

Exhibit 06/21/D

Approval of Disbursements

Exhibit 06/21/E

Raymond Rundelli made a motion, seconded by Paul Newman, to approve the Fiscal Officer's Report including disbursements as presented in the board packet.

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The motion passed.

Ayes: Delano, Hutchinson, Newman, Pitorak, Pitrone, Rundelli, Yanchar

Nays: None

Director's Report:

Exhibit 06/21/F

There were no additions to the director's report as included in the board packet.

Assistant Director's Report:

Exhibit 06/21/G

There were no additions to the assistant director's report as included in the board packet.

Human Resources Report:

Exhibit 06/21/H

Human Resource Actions

Exhibit 06/21/I

Kate Pitrone made a motion, seconded by Raymond Rundelli to approve the Human Resource Actions as presented in the board packet.

The motion passed.

Ayes: Delano, Hutchinson, Newman, Pitorak, Pitrone, Rundelli, Yanchar

Nays: None

Approval of Retirement Gift

Kate Pitrone made a motion, seconded by Raymond Rundelli to approve the retirement gift as included in the board packet.

Ayes: Delano, Hutchinson, Newman, Pitorak, Pitrone, Rundelli, Yanchar

Nays: None

Approval of Changes to Personnel Policy #410 and #430

Exhibit 06/21/J

Paul Newman made a motion, seconded by Kate Pitrone to approve the changes to Personnel Policy 410 – Safety and Reporting and the deletion of Personnel Policy 410 Incident Reports as presented in the board packet.

The motion passed.

Ayes: Delano, Hutchinson, Newman, Pitorak, Pitrone, Rundelli, Yanchar

Nays: None

Committee Reports:

Finance Committee

Approval of 2022 Tax Budget

Kate Pitrone made a motion, seconded by Paul Newman, to approve the 2022 tax budget as presented in Tax Hearing board packet.

The motion passed.

Ayes: Delano, Hutchinson, Newman, Pitorak, Pitrone, Rundelli, Yanchar

Nays: None

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Ad Hoc Facilities Committee
Approval of Change Order 10

Exhibit 06/21/K

Raymond Rundelli made a motion seconded by Kate Pitrone to approve the change order to change exterior door hardware at Bainbridge Library.

Ayes: Delano, Hutchinson, Newman, Pitorak, Pitrone, Rundelli, Yanchar
Nays: None

Unfinished Business:

Meritech Copier Contract

Exhibit 06/21/L

Kate Pitrone made a motion, seconded by Paul Newman to approve the five-year Meritech copier leasing contract as presented in the board packet.

The motion passed.

Ayes: Delano, Hutchinson, Newman, Pitorak, Pitrone, Rundelli, Yanchar
Nays: None

Approval of Expenditures for Reconstruction of Herb Garden

Kate Pitrone, made a motion, seconded by Raymond Rundelli to approve expenditures to reconstruct the Herb Garden at the new Bainbridge Library. Expenditures not to exceed \$15,000. This amount is in addition to the approved expenditure for added irrigation approved at the April 20, 2021 board meeting.

The motion passed.

Ayes: Delano, Hutchinson, Newman, Pitorak, Pitrone, Rundelli, Yanchar
Nays: None

New Business:

Approval of Repairs to Snow Melt System at Geauga West

Exhibit 06/21/M

Paul Newman made a motion seconded by Kate Pitrone to approve the proposal to repair the snow melt system at Geauga West Library.

The motion passed.

Ayes: Delano, Hutchinson, Newman, Pitorak, Pitrone, Rundelli, Yanchar
Nays: None

Board Development

President Josh Hutchinson wished Raymond Rundelli a fond farewell and thanked him for his 15 years of exemplary service to the Board of Trustees.

Foundation report:

Exhibit 06/21/N

There were no additions to the Foundation report as presented in the board packet.

Comments from the Public:

None

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Adjournment:

Raymond Rundelli made a motion, seconded by Kate Pitrone to adjourn the meeting. The motion passed and the meeting adjourned at 4:36 P.M.

Josh Hutchinson, President

Kate Pitrone, Secretary