

Minutes of Regular Board Meeting

February 16, 2021

The Geauga County Public Library Board of Trustees met in regular session on Tuesday, February 16, 2021. In accordance with the November 3, 2020 opinion from the Ohio Attorney General's Office the meeting was held via teleconference. Public access to the meeting was provided by a public link on the library's website board meeting announcement page.

Call to Order and Roll Call: President Josh Hutchinson called the meeting to order at 4:00 and the roll call was conducted.

Present: Karen Delano, Josh Hutchinson, Paul Newman (arrived at 4:09), Kate Pitrone (arrived during executive session), Raymond Rundelli, Jake Yanchar, Ed Worso – Director, Kris Carroll - Assistant Director and Lisa Havlin – Fiscal Officer.

Also Present: Mary Balog, Kevin Barton, Patrick Culliton, Eric Coulbourne, Katy Farrell, Rebecca Gierman, Rachael Hartman, Patrick Jolly, Judy Lasco, Marlene Pelyhes, Michael Pope, Christine Reda

Oath of office Board Officers

Notary Raymond Rundelli conducted the swearing in of board officer, Jake Yanchar as Vice President.

Approval of Minutes:

Exhibit 02/21/A

The minutes of the regular January 2021 Organization and January 2021 regular board meeting were approved as presented upon motion by Karen Delano, seconded by Raymond Rundelli.

The motion passed.

Ayes: Delano, Hutchinson, Pitorak, Rundelli, Yanchar

Nays: None

Communications:

Exhibit 02/21/B

There were no additions to the communications contained in the board packet.

Agenda:

Exhibit 02/21/C

Jake Yanchar made a motion, seconded by Karen Delano, to approve the agenda as presented in the board packet.

The motion passed.

Ayes: Delano, Hutchinson, Pitorak, Rundelli, Yanchar

Nays: None

President Josh Hutchinson noted that the Executive Session would take place at 4:30.

Fiscal Officer's Report:

Exhibit 02/21/D

Approval of Disbursements and Gifts

Exhibit 02/21/E

Karen Delano made a motion, seconded by Jake Yanchar, to approve the Fiscal Officer's Report including disbursements and gifts as presented in the board packet.

The motion passed.

Ayes: Delano, Hutchinson, Pitorak, Rundelli, Yanchar

Nays: None

Director's Report:

Exhibit 02/21/F

Approval of Staff Continuing Education Request

Karen Delano made a motion, seconded by Jake Yanchar to approve the tuition reimbursement request of \$824.50 toward an MLS degree from Kent State for Eli Millete.

Classes include:

- EPSY65524 Learning Theories
- LIS60030 People in the Information Ecology

The motion passed.

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Ayes: Delano, Hutchinson, Pitorak, Rundelli, Yanchar
Nays: None

Assistant Director's Report:

Exhibit 02/21/G

Kris Carroll updated the information contained in her board report and told the board that over the weekend AARP had approved the plan to schedule tax appointments at the Bainbridge and Middlefield branches. All appointments and waiting lists are filled.

Board member Paul Newman arrived at 4:09.

Human Resources Report:

Exhibit 02/21/H

Human Resource Actions

Exhibit 02/21/I

Paul Newman made a motion, seconded by Raymond Rundelli to approve the Human Resource Actions as presented in the board packet.

The motion passed.

Ayes: Delano, Hutchinson, Newman, Pitorak, Rundelli, Yanchar
Nays: None

Approval of Changes to Personnel Policy 340 – Educational Assistance Exhibit 02/21/J

Paul Newman made a motion, seconded by Karen Delano to approve the changes to Personnel Policy 340 Educational Assistance as presented in the board packet.

The motion passed.

Ayes: Delano, Hutchinson, Newman, Pitorak, Rundelli, Yanchar
Nays: None

Retirement Gift

Paul Newman made a motion seconded by Jake Yanchar to approve retirement gift to retiring employee Richard Thurston as listed in the Human Resources Actions.

The motion passed.

Ayes: Delano, Hutchinson, Newman, Pitorak, Rundelli, Yanchar
Nays: None

Local Manager's Report:

Assistant Manager, Mary Balog presented an overview of the move from the old Bainbridge library to the temporary library space at the Gardner Center, to the new Bainbridge library. Staff worked to move collection materials, pack office materials, and set up new offices. President Josh Hutchinson commended the staff for flexibility in responding to change in 2020.

Executive Session:

Paul Newman made a motion, seconded by Raymond Rundelli, to enter executive session to discuss discipline of a public employee. The motion passed and the board entered executive session at 4:30.

Ayes: Delano, Hutchinson, Newman, Pitorak, Rundelli, Yanchar
Nays: None

Board member Kate Pitrone joined the meeting during the executive session.

The board resumed the regular meeting at 6:00 pm.

Committee Reports: None

Unfinished Business: None

New Business:

Exhibit 02/21/K

NOACA Electrical Vehicle Charging Station Public Program

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The board discussed the information from the board packet explaining a NOACA grant proposal to install electrical vehicle charging stations on public property. The board agreed to pursue this opportunity and Director, Ed Worso will continue to communicate with NOACA for further discuss the project.

Approval of February Discard List

Exhibit 02/21/L

Paul Newman made a motion, seconded by Raymond Rundelli, to approve the February 2021 discard list.

Board Development

Approval of Amendments Operating Policy 201 Bylaws

Exhibit 02/21/M

Raymond Rundelli made a motion, seconded by Paul Newman, to approve the proposed changes to Operating Policy 201 Bylaws as presented in the board packet. The motion passed.

Ayes: Delano, Hutchinson, Newman, Pitorak, Pitrone, Rundelli, Yanchar

Nays: None

Foundation report:

Becki Gierman reported that the Foundation Executive Committee continues to work on the library MOU, Foundation by-laws and has met with their non-profit consultant.

Comments from the Public: None

Adjourn:

Kate Pitrone made a motion, seconded by Paul Newman, to adjourn the meeting. The motion passed and the meeting adjourned at 6:15 P.M.

Josh Hutchinson, President

Kate Pitrone, Secretary