

Minutes of Regular Board Meeting
January 19, 2021

The Geauga County Public Library Board of Trustees met in regular session on Tuesday, January 19, 2021. In accordance with the November 3, 2020 opinion from the Ohio Attorney General's Office the meeting was held via teleconference. Public access to the meeting was provided by a public link on the library's website board meeting announcement page.

Call to Order and Roll Call: President Josh Hutchinson called the meeting to order at 4:12 and the roll call was conducted.

Present: Karen Delano, Josh Hutchinson, Paul A. Newman, Larry Pitorak, Kate Pitrone
Raymond Rundelli, Ed Worso – Director, Kris Carroll - Assistant Director and
Lisa Havlin – Fiscal Officer

Also Present: Kevin Barton, Patrick Culliton, Katy Farrell, Rebecca Gierman, Rachael Hartman,
Patrick Jolly, Judy Lasco, Marlene Pelyhes, Michael Pope, Christine Reda

Approval of Minutes: Exhibit 1/21/A
The minutes of the December 15, 2020 regular meeting were approved upon motion by Paul Newman, seconded by Kate Pitrone.
The motion passed.

Ayes: Delano, Hutchinson, Newman, Pitorak, Pitrone, Rundelli
Nays: None

Communications: Exhibit 1/21/B
There were no additions to the communications included in the board packet.

Agenda: Exhibit 1/21/C
Raymond Rundelli made a motion, seconded by Kate Pitrone to approve the agenda as presented.
The motion passed.

Ayes: Delano, Hutchinson, Newman, Pitorak, Pitrone, Rundelli
Nays: None

Fiscal Officer's Report: Exhibit 1/21/D
Approval of December Disbursements and Gifts Exhibit 1/21/E
Paul Newman made a motion, seconded by Karen Delano, to approve the Fiscal Officer's Report including disbursements and gifts as presented in the board packet.
The motion passed.

Ayes: Delano, Hutchinson, Newman, Pitorak, Pitrone, Rundelli
Nays: None

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Approval of Banking Changes

Paul Newman made a motion, seconded by Raymond Rundelli to approve the changes to remove Karen Delano and add Board President Josh Hutchinson to all library bank accounts.
The motion passed.

Ayes: Delano, Hutchinson, Newman, Pitorak, Pitrone, Rundelli
Nays: None

Appointment of Credit Card Compliance Officer

Paul Newman made a motion, seconded by Kate Pitrone to appoint Karen Delano as Credit Card Compliance Officer for 2021
The motion passed.

Ayes: Delano, Hutchinson, Newman, Pitorak, Pitrone, Rundelli
Nays: None

Director's Report:

Exhibit 1/21/F

There were no additions to the director's report as presented in the board packet.

Assistant Director's Report:

Exhibit 1/21/G

In addition to the information included in her report, Assistant Director Kris Carroll updated the Board on the usage of the Books by Mail program. Fourteen homebound patrons have taken advantage of the program. Many of the materials are shipped free of charge as materials for the blind and disabled.

Human Resources Report:

Exhibit 1/21/H

Human Resource Actions

Exhibit 1/21/I

Paul Newman made a motion, seconded by Karen Delano, to approve the Human Resource Actions as presented in the board packet. The motion passed.

Ayes: Delano, Hutchinson, Newman, Pitorak, Pitrone, Rundelli
Nays: None

Approval of Retirement Gift

Paul Newman made a motion, seconded by Raymond Rundelli, to approve a retirement gift for a part time employee as listed on the HR Actions report. The motion passed.

Ayes: Delano, Hutchinson, Newman, Pitorak, Pitrone, Rundelli
Nays: None

Local Manager's Report

None

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Committee Reports:

None

Unfinished Business:

None

New Business:

Approval of Continuing Educational Assistance

Exhibit 1/21/J

Paul Newman made a motion, seconded by Kate Pitrone, to approve the following Continuing Education Assistance request:

Lisa Havlin toward MBA from WGU \$2,162.50
C200 Managing Organizations and Leading People
C201 Managing Human Capital
C204 Management Communications

The motion passed.

Ayes: Delano, Hutchinson, Newman, Pitorak, Pitrone, Rundelli
Nays: None

Approval of ADT Contract

Exhibit 1/21/K

Raymond Rundelli made a motion, seconded by Paul Newman, to approve the multi-year ADT contract as presented in the board packet. The motion passed.

Ayes: Delano, Hutchinson, Newman, Pitorak, Pitrone, Rundelli
Nays: None

Board Development:

None

Foundation report:

Becki Gierman reported that the Foundation committee is still meeting to work on the reconfiguration of the former Friends groups. Many of the Friends groups donated their funds to the library. Becki is also working on 2021 goals for the Foundation and looking at grant opportunities to bring in revenue.

Comments from the Public:

Jim McNail commented that he was upset with a book listed on the website as a staff pick for teens. Skip Claypool objected to taxpayer money being used to pay for staff education.

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Adjourn:

Raymond Rundelli made a motion, seconded by Paul Newman, to adjourn the meeting. The motion passed and the meeting adjourned at 4:56 PM.

Josh Hutchinson, President

Kate Pitrone, Secretary