

## Minutes of Regular Board Meeting

August 18, 2020

The Geauga County Public Library Board of Trustees met in regular session on Tuesday, August 18, 2020. In accordance with the March 13, 2020 opinion from the Ohio Attorney General's Office the meeting was held via teleconference. Public access to the meeting was provided by a public link on the library's website board meeting announcement page.

**Call to Order and Roll Call:** President Karen Delano called the meeting to order at 4:00 and the roll call was conducted.

**Present:** Karen Delano, Josh Hutchinson, Paul A. Newman, Larry Pitorak (arrived at 4:04), Kate Pitrone, Raymond Rundelli, Ed Worso – Director, Kris Carroll - Assistant Director and Lisa Havlin – Fiscal Officer

**Also Present:** Kevin Barton, Patrick Culliton, Katy Farrell, Rebecca Gierman, Rachael Hartman, Patrick Jolly, Robin Kuhlman, Judy Lasco, Lisa Luoma, Marlene Pelyhes, Michael Pope, Christine Reda, Deborah Schrock

**Approval of Minutes:** Exhibit 08/20/A  
The minutes of the July 21, 2020 regular board meeting were approved as presented upon motion by Kate Pitrone, seconded by Josh Hutchinson.  
The motion passed.

Ayes: Delano, Hutchinson, Newman, Pitrone, Rundelli  
Nays: None

**Communications:** Exhibit 08/20/B  
No additions to communications included in the board packet.

**Agenda:** Exhibit 08/20/C  
Paul Newman made a motion, seconded by Kate Pitrone, to approve the agenda.  
The motion passed.

Ayes: Delano, Hutchinson, Newman, Pitrone, Rundelli  
Nays: None

**Fiscal Officer's Report:** Exhibit 08/20/D  
*Approval of July Disbursements* Exhibit 08/20/E  
Paul Newman made a motion, seconded by Josh Hutchinson to approve the Fiscal Officer's Report including disbursements as presented in the board packet.  
The motion passed.

Ayes: Delano, Hutchinson, Newman, Pitrone, Rundelli  
Nays: None

Larry Pitorak arrived at 4:04

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*Approval of LSTA CARES Mini Grant and Common Ground stipend* Exhibit 08/20/F  
Kate Pitrone made a motion, seconded by Josh Hutchinson, to accept the LSTA CARES Mini grant valued at \$3000 and the Common Ground stipend valued at \$5000 along with their associated responsibilities. The motion passed.

Ayes: Delano, Hutchinson, Newman, Pitorak, Pitrone, Rundelli  
Nays: None

**Director's Report:** Exhibit 08/20/G  
There were no additions to the Director's report as presented in the board packet

**Assistant Director's Report:** Exhibit 08/20/H  
In addition to her written report, Assistant Director, Kris Carroll, confirmed that the details have been worked out for use of a room in Kenston schools' Gardiner Center as a temporary library space while the current Bainbridge building is closed. A draft Memorandum of Understanding has been approved by the prosecutor and sent to Kris' contact at Kenston schools.

**Human Resources Report:** Exhibit 08/20/I  
*Human Resource Actions* Exhibit 08/20/J  
Kate Pitrone made a motion, seconded by Raymond Rundelli, to approve the Human Resource Actions as presented in the board packet. After discussion as to the reasons for three resignations, the motion passed.

Ayes: Delano, Hutchinson, Newman, Pitorak, Pitrone, Rundelli  
Nays: None

**Committee Reports:** None

**Unfinished Business:**  
Board President, Karen Delano ask for an update regarding the Budget Commission hearing which took place Monday, August 17, 2020. Fiscal Officer, Lisa Havlin reported that the meeting went well. The only comment was for the commission to question the amount of funds held in the Building and Repair fund. Lisa told the commission that the funds were needed for future repairs on the many buildings the library owns and to purchase replacement Mobile Service's vehicles.

**New Business:**  
*Approval of GMP #2 Change Order #6* Exhibit 08/20/K  
Raymond Rundelli made a motion, seconded by Kate Pitrone to approve Change Order #6 for GMP #2 new buildings.  
The motion passed.

Ayes: Delano, Hutchinson, Newman, Pitorak, Pitrone, Rundelli  
Nays: None

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### **Board Development:**

Ed will forward information about OLC virtual Trustee meetings to the Board.

### **Foundation report:**

Becki Gierman reported that the Foundation provided 750 bags of 10 – 12 books each, 300 jigsaw puzzles and 400 audio-visual items at the United Way food program. Foundation volunteers logged 100 hours during this project.

Becki also reported that the Chesterland Rotary received a grant for \$7,000 that will be used for the Imagination Library project. The Rotary will use some of the funds for a direct mailing promoting the project. The remainder will be donated to the Foundation. Becki estimates that the funding will pay for 500 children to participate in the Imagination Library.

Becki and Ed discussed the process to consolidate the Friends groups and Foundation. Becki is working toward this goal to enable better communication and costs savings for the Friends groups.

**Comments from the Public:** None

### **Adjourn:**

Paul Newman made a motion, seconded by Josh Hutchinson, to adjourn the meeting. The motion passed and the meeting adjourned at 4:32 PM.

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Karen Delano, President

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Raymond Rundelli, Secretary