

Minutes of Regular Board Meeting

September 24, 2019

The Geauga County Public Library Board of Trustees met in regular session on Tuesday, September 24, 2019 at the Administrative Center.

Call to Order and Roll Call: President Paul Newman called the meeting to order at 4:00 and the roll call was conducted.

Present: Karen Delano, Josh Hutchinson, Paul Newman, Larry Pitorak, Kate Pitrone, Raymond Rundelli, Jake Yanchar, Ed Worso – Director, Kris Carroll - Assistant Director.

Also Present: Deputy Fiscal Officer: Dawn Malaska
Kevin Barton, Eric Coulbourne, Patrick Culliton, Becki Gierman, Rachael Hartman, Patrick Jolly, Judy Lasco, Lisa Mertel, Marlene Pelyhes, Mike Pope, Chris Reda and Deborah Schrock

Guests: Al and Kathy Catani
Chardon Tomorrow Representatives: Andrew Blackley, Dominick Durante, Mary Jo Stark, April Brewster, Mary Glauser, David Lelko and Chardon Mayor, Jeff Smock.

Approval of Minutes: Exhibit 09/19/A
The minutes of the regular August board meeting were approved as presented upon motion by Kate Pitrone, seconded by Josh Hutchinson.
The motion passed.

Communications: Exhibit 09/19/B
There were no additions to communications presented in the board packet.

Agenda: Exhibit 09/19/C
Jake Yanchar made a motion, seconded by Josh Hutchinson, to approve the agenda.
The motion passed.

Fiscal Officer's Report: Exhibit 09/19/D
Approval of Disbursements and Gifts Exhibit 09/19/E
Kate Pitrone made a motion, seconded by Josh Hutchinson, to approve the Fiscal Officer's Report including disbursements and gifts as presented in the board packet.
The motion passed.

Ayes: Delano, Hutchinson, Newman, Pitorak, Pitrone, Rundelli, Yanchar
Nays: None

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Director's Report:

Exhibit 09/19/F

Approval of Tuition Reimbursement Request

Karen Delano made a motion, seconded by Raymond Rundelli, to approve the following tuition reimbursement request:

Lynn Vandevort toward MLIS from KSU

- Research and Assessment in LIS \$ 555.25

The motion passed.

Ayes: Delano, Hutchinson, Newman, Pitorak, Pitrone, Rundelli, Yanchar

Nays: None

Assistant Director's Report:

Exhibit 09/19/G

There were no additions to the Assistant Director's report as presented in the board packet.

Human Resources Report:

Exhibit 09/19/H

Human Resource Actions

Exhibit 09/19/I

Raymond Rundelli made a motion, seconded by Kate Pitrone, to approve the Human Resource Actions as presented in the board packet.

The motion passed.

Ayes: Delano, Hutchinson, Newman, Pitorak, Pitrone, Rundelli, Yanchar

Nays: None

Approval of Change in Position Descriptions

Exhibit 09/19/J

Josh Hutchinson made a motion, seconded by Karen Delano, to approve the Head of Adult Services and Head of Youth Services position descriptions as presented in the board packet.

The motion passed.

Ayes: Delano, Hutchinson, Newman, Pitorak, Pitrone, Rundelli, Yanchar

Nays: None

Local Manager's Report:

Judy Lasco, Chardon Branch

Judy discussed local events and collaborations with the Chardon Branch.

Kevin Barton, Newbury Branch

Kevin discussed collaborations and keeping the public updated with the state of the Newbury School.

Committee Reports: None

Unfinished Business: None

New Business:

Approval of SME Bainbridge Proposal

Exhibit 09/19/K

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Approval of SME Thompson Proposal

Exhibit 09/19/L

Josh Hutchinson made a motion, seconded by Kate Pitrone, to approve the SME Proposals for Bainbridge and Thompson as presented at the board meeting.

The motion passed.

Ayes: Delano, Hutchinson, Newman, Pitorak, Pitrone, Rundelli, Yanchar

Nays: None

Chardon Tomorrow Presentation

Exhibit 09/19/M

Chardon Tomorrow presented architectural renderings of a parking lot proposal behind the Chardon Branch. The Ad Hoc Facilities committee will review and meet with Chardon Schools.

Approval of Discard List

Exhibit 09/19/N

Raymond Rundelli made a motion, seconded by Karen Delano on to approve the September discard list as presented in the board packet.

The motion passed.

Ayes: Delano, Hutchinson, Newman, Pitorak, Pitrone, Rundelli, Yanchar

Nays: None

Board Development: None

Foundation report:

Becki Gierman reminded everyone that they are welcome to attend the Foundation's 30th Anniversary celebration on Wednesday, September 25th at Punderson.

Comments from the Public: None

Adjourn:

Raymond Rundelli made a motion, seconded by Jake Yanchar, to adjourn the meeting. The motion passed and the meeting adjourned at 4:49 P.M.

Paul A. Newman, President

Josh Hutchinson, Secretary