

Minutes of Regular Board Meeting

June 18, 2019

The Geauga County Public Library Board of Trustees met in regular session on Tuesday, June 18, 2019 at the Administrative Branch.

Call to Order and Roll Call: President Paul Newman called the meeting to order at 4:00 and the roll call was conducted.

Present: Gordon Burgess, Paul Newman, Kate Pitrone, Raymond Rundelli, Jake Yanchar, Ed Worso – Director, Kris Carroll - Assistant Director and Lisa Havlin – Fiscal Officer.

Also Present: Eric Coulbourne, Becki Gierman, Rachael Hartman, Patrick Jolly, Lisa Mertel, Marlene Pelyhes, Mike Pope, and Deborah Schrock

Guests: County Administrator Gerard Morgan, County Commissioner James Dvorak, Mr. & Mrs. Kendra

Approval of Minutes: Exhibit 06/19/A
The minutes of the budget May meeting were approved as presented upon motion by Gordon Burgess, seconded by Kate Pitrone.
The motion passed.

Exhibit 06/19/B
The minutes of the regular May meeting were approved as presented upon motion by Kate Pitrone, seconded by Jake Yanchar.
The motion passed.

Exhibit 06/19/C
The minutes of the special June meeting were approved as presented upon motion by Raymond Rundelli, seconded by Gordon Burgess.
The motion passed.

Communications: None

Agenda: Exhibit 06/19/D
Kate Pitrone made a motion, seconded by Gordon Burgess, to approve the agenda.
The motion passed.

Fiscal Officer's Report: Exhibit 06/19/E
Approval of Disbursements and Gifts Exhibit 06/19/F
Raymond Rundelli made a motion, seconded by Kate Pitrone, to approve the Fiscal Officer's Report including disbursements and gifts as presented in the board packet.
The motion passed.

Ayes: Burgess, Newman, Pitrone, Rundelli, Yanchar
Nays: None

Building Projects Update

Lisa Havlin included a building projects financial update in addition to her report. There were no questions from the board.

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Director's Report:

Exhibit 06/19/G

There were no additions to the Director's report as presented in the board packet.

Assistant Director's Report:

Exhibit 06/19/H

There were no additions to the Assistant Director's report as presented in the board packet.

Human Resources Report:

Exhibit 06/19/I

Human Resource Actions

Exhibit 06/19/J

Gordon Burgess made a motion, seconded by Kate Pitrone, to approve the Human Resource Actions as presented in the board packet.

The motion passed.

Ayes: Burgess, Newman, Pitrone, Rundelli, Yanchar

Nays: None

Approval of Retirement Gift

Exhibit 06/19/K

Raymond Rundelli made a motion, seconded by Jake Yanchar, to approve a retirement gift in the amount of \$100 to Christine Ward.

The motion passed.

Ayes: Burgess, Newman, Pitrone, Rundelli, Yanchar

Nays: None

Local Manager's Report:

Marlene Pelyhes reported the improvements since taking over the Tech Services Department located in the Administrative Center.

Committee Reports: None

Unfinished Business:

Discuss Reappointment of Trustee

County Administrator Gerard Morgan and County Commissioner James Dvorak shared their concerns with the board about having only one candidate for the position of board trustee.

Raymond Rundelli and Ed Worso communicated that they followed. The procedure listed in the Library bylaws. After much discussion, it was decided that the Commissioners will advertise the position and meet with Gordon Burgess.

New Business:

Approval of Moving the Date of the August Board Meeting

Raymond Rundelli made a motion, seconded by Kate Pitrone to approve moving the August 20th, 2019 board meeting to August 27th, 2019.

The motion passed.

Ayes: Burgess, Newman, Pitrone, Rundelli, Yanchar

Nays: None

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Approval of Discard List

Exhibit 06/19/L

Gordon Burgess made a motion, seconded by Raymond Rundelli to approve the June discard list as presented in the board packet. The motion passed.

Ayes: Burgess, Newman, Pitrone, Rundelli, Yanchar

Nays: None

Board Development: None

Foundation report:

Gordon Burgess reported that the Foundation met and had a productive strategic planning meeting. The Foundation has agreed to donate \$3000 for the library staff t-shirts. They are also sponsoring Becki Gierman to attend Leadership Geauga.

Comments from the Public: None

Adjourn:

Raymond Rundelli made a motion, seconded by Gordon Burgess, to adjourn the meeting. The motion passed and the meeting adjourned at 4:37 P.M.

Paul A. Newman, President

Karen Delano, Secretary