

Minutes of Regular Board Meeting

March 19, 2019

The Geauga County Public Library Board of Trustees met in regular session on Tuesday, March 19, 2019 at the Chardon Branch.

Call to Order and Roll Call: President Paul Newman called the meeting to order at 4:01 and the roll call was conducted.

Present: Gordon Burgess (Arrived 4:03), Karen Delano, Joshua Hutchinson (Arrived 4:21), Paul Newman, Kate Pitrone, Jake Yanchar, Ed Worso – Director, Kris Carroll - Assistant Director and Lisa Havlin – Fiscal Officer.

Also Present: Eric Coulbourne, Rachael Hartman, Patrick Jolly, Judy Lasco, Lisa Mertel, Mike Pope, Christine Reda, Lori Weber.

Guests: Beth Brown, Erwin Leffel
Donley’s representatives: Pete Dorio, Patrick Canada, Brian Laubscher,
CBLH Representative: Scott Weaver

Approval of Minutes: Exhibit 03/19/A
The minutes of the regular February 26th, 2019 meeting were approved as presented upon motion by Kate Pitrone, seconded by Jake Yanchar.
The motion passed.

Communications: Exhibit 03/19/B
There were no additions to communications presented in the board packet.

Agenda: Exhibit 03/19/C
Jake Yanchar made a motion, seconded by Karen Delano, to approve the agenda.
The motion passed.

Gordon Burgess arrived at the meeting at 4:03 P.M.

Fiscal Officer’s Report: Exhibit 03/19/D
Approval of Disbursements and Gifts Exhibit 03/19/E
Kate Pitrone made a motion, seconded by Jake Yanchar, to approve the Fiscal Officer’s Report including disbursements and gifts as presented.
The motion passed.

Ayes: Burgess, Delano, Newman, Pitrone, Yanchar
Nays: None

Approval to move location of the April Board Meeting
Kate Pitrone made a motion, seconded by Jake Yanchar, to approve moving the location of the April Board Meeting to the Administration Building as presented.
The motion passed.

Ayes: Burgess, Delano, Newman, Pitrone, Yanchar
Nays: None

Director’s Report: Exhibit 03/19/F
There were no additions to the Director’s report as presented.

Assistant Director’s Report: Exhibit 03/19/G
There were no additions to the Assistant Director’s report as presented.

Human Resources Report: Exhibit 03/19/H
Human Resource Actions Exhibit 03/19/I
Gordon Burgess made a motion, seconded by Kate Pitrone, to approve the Human Resource Actions as presented in the board packet.
The motion passed.

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Ayes: Burgess, Delano, Newman, Pitrone, Yanchar

Nays: None

Joshua Hutchinson arrived at the meeting at 4:21 p.m.

Committee Reports:

Ad Hoc Facilities

Approval of 100% Design Development for new builds

Exhibit 03/19/J

Following a presentation by CBLH and Donley's representatives, Gordon Burgess made a motion, seconded by Jake Yanchar, to approve the Design Development documents and proceed to the construction document phase for Bainbridge building/site and the Thompson building.

The motion passed.

Ayes: Burgess, Delano, Hutchinson, Newman, Pitrone, Yanchar

Nays: None

Approval of Prequalified Subcontractor for Renovations

Exhibit 03/19/K

Gordon Burgess made a motion, seconded by Joshua Hutchinson, to approve the list of Prequalified Subcontractor for renovations as presented.

The motion passed.

Ayes: Burgess, Delano, Hutchinson, Newman, Pitrone, Yanchar

Nays: None

Unfinished Business: None

New Business:

Approval of Koster property documents

Exhibit 03/19/L

Gordon Burgess made a motion, seconded by Kate Pitrone, to approve the Koster property documents as presented.

The motion passed.

Ayes: Burgess, Delano, Hutchinson, Newman, Pitrone, Yanchar

Nays: None

Approval of Resolution in honor of Peggy Reblin

Exhibit 03/19/M

WHEREAS Peggy Reblin volunteered tirelessly and was a strong advocate to support and promote the Geauga County Public Library;

WHEREAS Mrs. Reblin served on the Friends of the Geauga Mobile Libraries as President for over 18 years;

WHEREAS Mrs. Reblin was instrumental in the construction of the book sale building at the Geauga County Fairgrounds and worked tirelessly for many years to administrate the Geauga County Fair Book Sale whose funds have generously supported Mobile Services programs and projects including paying to raise the roof on the 2006 Bluebird Bookmobile.

WHEREAS her kindness, graciousness, and boundless energy enriched those fortunate enough to know and work with her;

BE IT RESOLVED, that the GEAUGA COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES: recognizes Peggy Reblin's achievements and her contributions to the Library and expresses its appreciation and gratitude for those contributions.

Karen Delano made a motion, seconded by Gordon Burgess, to approve resolutions #1-19 to honor Peggy Reblin.

The motion passed.

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Ayes: Burgess, Delano, Hutchinson, Newman, Pitrone, Yanchar
Nays: None

Board Development: None

Foundation report:

Gordon Burgess reported that the Foundation Mini-Golf fund raiser went well. Everyone seemed to have fun and it was a lucrative event.

Comments from the Public:

Lori Weber invited everyone to the Northcoast Writer's Showcase at Lakeland on April 13th, 2019.

Executive Session:

Kate Pitrone made a motion, seconded by Josh Hutchinson move to executive session to discuss the purchase of property.
The motion passed.

Ayes: Burgess, Delano, Hutchinson, Newman, Pitrone, Yanchar
Nays: None

The board entered into executive session at 4:57 P.M.

The board resumed regular session at 5:28 P.M.

Approval of Purchase Property

Josh Hutchinson made a motion, seconded by Kate Pitrone to finalize the purchase of the Wrayno property.
The motion passed.

Ayes: Burgess, Delano, Hutchinson, Newman, Pitrone, Yanchar
Nays: None

Adjourn:

Gordon Burgess made a motion, seconded by Josh Hutchinson, to adjourn the meeting. The motion passed and the meeting adjourned at 5:30 P.M.

Paul A. Newman, President

Karen Delano, Secretary