

Regular

November 21

2017

The Geauga County Public Library Board of Trustees met in regular session on Tuesday, November 21, 2017 at the Middlefield Library.

Call to order and Roll Call: President Jake Yanchar called the meeting to order at 4:05pm and roll call was conducted.

Present: Gordon Burgess, Karen Delano, Josh Hutchinson, Paul Newman, Kate Pitrone, Jake Yanchar, Ed Worso –Director, and Lisa Havlin – Fiscal Officer

Also Present: Rachael Hartman, Patrick Jolly, Judy Lasco, Lisa Mertel, Chris Reda, Lori Weber

Excused: Raymond Rundelli, Kris Carroll

Guests: Erwin Leffel, Ann Wishart

Minutes: Exhibit 11/17/A
The minutes of the October 17, 2017 regular meeting were approved as presented upon motion by Gordon Burgess, seconded by Paul Newman. The motion passed.

Communications: Exhibit 11/17/B
There were no additions to the communications presented in the board packets.

Agenda: Exhibit 11/17/C
Additions to the agenda were 13C Approval of Note Resolution and 13D Resolution approving written post issuance compliance policy. Gordon Burgess made a motion to approve the amended agenda, and Paul Newman seconded. The motion passed.

Fiscal Officer's Report: Exhibit 11/17/D
Approval of Disbursements and Gifts: Exhibit 11/17/E
Josh Hutchinson made a motion, seconded by Gordon Burgess, to approve the Fiscal Officer's Report including disbursements and gifts as presented. The motion passed.

Ayes: Burgess, Delano, Hutchinson, Newman, Pitrone, Yanchar
Nays: None

Approval to Negotiate and Sign Contract for Energy Renewal Exhibit 11/17/F
Paul Newman made a motion, seconded by Kate Pitrone, to give Director Ed Worso approval to sign three-year contracts for energy supply as negotiated by Fiscal Officer Lisa Havlin. The motion passed.

Ayes: Burgess, Delano, Hutchinson, Newman, Pitrone, Yanchar
Nays: None

There were no additions to the Fiscal Officer's written report.

Director's Report:

Exhibit 11/17/G

Staff Continuing Education Assistance

Paul Newman made a motion, seconded by Gordon Burgess, to approve the Staff Continuing Education Assistance as presented. The motion passed.

- Jordan Spehar (toward undergrad from Kent) \$717.00
 - COMM 15000-403 Intro to Human Communications
 - GEOL 11040-400 How the Earth Works with lab
 - MATH 00022-400 Basic Algebra II
 - REL 11020-400 Intro to World Religions
 - UC 10097-401 Destination Kent: First year experience

Ayes: Burgess, Delano, Hutchinson, Newman, Pitrone, Yanchar

Nays: None

There were no additions to the Director's written report.

Assistant Director's Report:

Exhibit 11/17/H

There were no additions to the Assistant Director's Report.

Human Resources Report:

Exhibit 11/17/I

Human Resource Actions:

Exhibit 11/17/J

Gordon Burgess made a motion, seconded by Kate Pitrone, to approve the Human Resource Actions as presented in the board packet. The motion passed.

Ayes: Burgess, Delano, Hutchinson, Newman, Pitrone, Yanchar

Nays: None

Committee Reports: None

Unfinished Business: None

New Business:

Items for Discard:

Exhibit 11/17/K

Gordon Burgess made a motion, seconded by Karen Delano, to approve the disposal of equipment as presented and listed on the November 2017 Discard List. The motion passed.

Ayes: Burgess, Delano, Hutchinson, Newman, Pitrone, Yanchar

Nays: None

Resolution 6-17 Approval of State Co-op Resolution:

Exhibit 11/17/L

Josh Hutchinson made a motion, seconded by Paul Newman, to approve the State Co-op Resolution. The motion passed.

Ayes: Burgess, Delano, Hutchinson, Newman, Pitrone, Yanchar

Nays: None

Resolutions 7-17 Approval of Note Resolution:

Exhibit 11/17/M

Josh Hutchinson made a motion, seconded by Kate Pitrone, authorizing the issuance of notes in the amount of not to exceed \$10 million in anticipation of the issuance of bonds for the purpose of constructing, renovating, and improving library facilities; furnishing and equipping the same; improving the sites thereof; and acquiring land and interests in land in connection herewith; and authorizing and approving related matters.. The motion passed.

Ayes: Burgess, Delano, Hutchinson, Newman, Pitrone, Yanchar

Nays: None

Resolution approving written post-issuance compliance policy:

Exhibit 11/17/N

Gordon Burgess made a motion, seconded by Josh Hutchinson, authorizing a written post-issuance compliance policy in connection with the issuance of tax-exempt and tax-preferred obligations by the library. The motion passed.

Ayes: Burgess, Delano, Hutchinson, Newman, Pitrone, Yanchar

Nays: None.

Board Development:

Exhibit 11/17/O

Recommendations for 2018 officers and committee assignments were distributed. Nomination of officers will take place at the December meeting.

Foundation report:

Several new board members have been added to the Foundation.

The Foundation will participate in strategic planning.

The Foundation is updating its by-laws to allow for remote (phone-in) voting.

Comments from the Public:

Board member Gordon Burgess commented on a recent program held at the Bainbridge Library. While not a library sponsored program, he commented on how well-presented it was, though a small audience was in attendance. Lori Weber added that the recent program by YA author Mindy McGinnis was only attended by about 20 people, the author noted that it was “one of her best.” Board member Josh Hutchinson suggested including some “best practices” on the website with the meeting room application, so that the library might be informed to help promote quality “outside” programs.

Adjourn: Gordon Burgess made a motion to adjourn, seconded by Paul Newman. The motion passed and the meeting ended at 4:50pm.

Jake Yanchar, President

Paul A. Newman, Secretary