

Regular

October 17

2017

The Geauga County Public Library Board of Trustees met in regular session on Tuesday, October 17, 2017 at the Geauga West Library.

Call to Order and Roll Call: President Jake Yanchar called the meeting to order at 4:00 PM and the roll call was conducted.

Present: Gordon Burgess, Josh Hutchinson, Paul Newman, Kate Pitrone, Raymond Rundelli, Jake Yanchar, Kris Carroll - Assistant Director and Lisa Havlin – Fiscal Officer.

Also Present: Eric Coulbourne, Rachael Hartman, Patrick Jolly, Judy Lasco, Mike Pope, Jr., Chris Reda, Lori Weber, Linda Yanko,

Excused: Karen Delano

Guests: Erwin Leffel,

Minutes: Exhibit 10/17A
The minutes of September 19, 2017 regular meeting were approved as presented upon motion by Kate Pitrone, seconded by Paul Newman. The motion passed.

Communications: Exhibit 10/17B
There were no additions to the communications presented in the board packets

Agenda: Exhibit 10/17C
Raymond Rundelli made a motion, seconded by Kate Pitrone, to approve the agenda. The motion passed.

Fiscal Officer's Report: Exhibit 10/17D
Approval of Disbursements and Gifts: Exhibit 10/17E
Raymond Rundelli made a motion, seconded by Josh Hutchinson to approve the Fiscal Officer's Report including disbursements and gifts as presented. The motion passed

Ayes: Burgess, Newman, Pitrone, Rundelli, Yanchar
Nays: None

Approval of 2018 Meeting Schedule: Exhibit 10/17F
Paul Newman made a motion, seconded by Kate Pitrone, to approve the 2018 Board of Trustees meeting schedule as presented in the board packets. The motion passed

Ayes: Burgess, Hutchinson, Newman, Pitrone, Rundelli, Yanchar
Nays: None

Approval to Open STAR Ohio Account:

Exhibit 10/17G

Paul Newman made a motion, seconded by Kate Pitrone permit the Fiscal Officer to open a STAR Ohio investment account. The motion passed

Ayes: Burgess, Hutchinson, Newman, Pitrone, Rundelli, Yanchar

Nays: None

Approval to Open Credit Card Accounts:

Paul Newman made a motion, seconded by Kate Pitrone to permit the Fiscal Officer to open new credit card accounts with First National Bank. The motion passed

Ayes: Burgess, Hutchinson, Newman, Pitrone, Rundelli, Yanchar

Nays: None

Approval to Amend Operating Policy 380 – Credit Card Use:

Exhibit 10/17H

Paul Newman made a motion, seconded by Raymond Rundellis approving the amendment to Operating Policy 380 as presented at the meeting, reflecting the changes to credit card accounts. The motion passed

Ayes: Burgess, Hutchinson, Newman, Pitrone, Rundelli, Yanchar

Nays: None

There were no additions to the Fiscal Officer's written report.

Director's Report:

Exhibit 10/17I

Approval to pay Commissioners' bill

Exhibit 09/17J

Raymond Rundelli made a motion seconded by Josh Hutchinson to authorize additional payment to Squire, Patton, and Boggs for Bond Proposal review as requested by the County Commissioners. The motion passed.

Ayes: Burgess, Hutchinson, Rundelli, Yanchar

Nays: Newman, Pitrone

Approval of Strategic Planning

Exhibit 10/17K

Paul Newman made a motion seconded by Josh Hutchinson to authorize contract with BA David for strategic planning to be completed in 2018. The motion passed.

Ayes: Burgess, Hutchinson, Newman, Pitrone, Rundelli, Yanchar

Nays: None

There were no additions to the Director's written report.

Assistant Director's Report:

Exhibit 10/17L

There were no additions to the Assistant Director's Report

Human Resources Report:

Exhibit 10/17M

Human Resource Actions:

Exhibit 10/17N

Paul Newman made a motion, seconded by Josh Hutchinson, to approve the Human Resource Actions as presented in the board packet. The motion passed.

Ayes: Burgess, Hutchinson, Newman, Pitrone, Rundelli, Yanchar
Nays: None

Approval of Retirement Gifts

Paul Newman made a motion, seconded by Josh Hutchinson to approve the recommended retirement gifts to Suzi Siorek and Linda Yanko.

Committee Reports: None

Unfinished Business: None

New Business:

Items for Discard:

Exhibit 10/17/O

Raymond Rundelli made a motion, seconded by Josh Hutchinson, to approve the disposal of equipment as presented and listed on the October 2017 Discard List. The motion passed.

Ayes: Burgess, Hutchinson, Newman, Pitrone, Rundelli, Yanchar
Nays: None

Board Development

Ed reminded board members that nominations for board officers would be accepted at the November meeting with election of 2018 officers taking place at the December meeting.

Foundation report:

The Foundation is soliciting new members from the library Friends' groups and elsewhere. Many Friends attended the last Foundation meeting.

Mini-golf is scheduled for March 18, 2018 at Geauga West Library

Comments from the Public: None.

Adjourn: Raymond Rundelli made a motion to adjourn, seconded by Josh Hutchinson. The motion passed and the meeting ended at 4:35 PM.

Jake Yanchar, President

Paul A. Newman, Secretary