

Regular

April 25

2017

The Geauga County Public Library Board of Trustees met for the regular board meeting on Tuesday April 25, 2017 at the Administrative Center.

Present: Gordon Burgess, Karen Delano, Josh Hutchinson, Kate Pitrone, Paul Newman, Raymond Rundelli, Jake Yanchar, Ed Worso – Director, Kris Carroll- Assistant Director, and Lisa Havlin – Fiscal Officer.

Also Present: Eric Coulbourne, Rachael Hartman, David Newyear, Brigid Novak, Mike Pope, Linda Yanko, and Lori Weber, Erwin Leffel.

Call to order and roll call: President Jake Yanchar called the board meeting to order at 4:00 P.M. and the roll call was conducted.

Minutes: Exhibit 04/17 A
The minutes of the March 21, 2017 regular meetings were approved as presented upon motion by Gordon Burgess, seconded by Paul Newman. Motion passed.

Communications: Exhibit 04/17 B
Communications and operational details regarding Clevnet processes were discussed. There were no additions to the Communications as submitted in the board packet.

Agenda: Exhibit 04/17 C
Josh Hutchinson made a motion, seconded by Kate Pitrone, to approve the agenda with the addition of item 13c. The motion passed.

Fiscal Officer's Report: Exhibit 04/17 D
Approval of disbursements and gifts: Exhibit 04/17 E
Gordon Burgess made a motion, seconded by Paul Newman, to approve the Fiscal Officer's Report including disbursements and gifts as presented. The motion passed.

Ayes: Burgess, Delano, Hutchinson, Newman, Pitrone, Rundelli, Yanchar
Nays: None

Director's Report: Exhibit 04/17 F
In addition to his written report:
OLC Legislative Day – Update: No additions to the notes distributed in the board packet.
Facilities Planning - Update: No additions to the notes distributed in the board packet.
Miscellaneous: No additions to the notes distributed in the board packet.

Assistant Director's Report: Exhibit 04/17 G
Kris Carroll introduced David Newyear, Manager of Chardon Branch. Exhibit 04/17 H

Public Services: No additions to the notes distributed in the board packet.
IT: No additions to the notes distributed in the board packet.

Statistics: No additions to the notes distributed in the board packet.

Human Resources report:

Exhibit 04/17 I

Human Resource Actions:

Exhibit 04/17 J

Gordon Burgess made a motion, seconded by Paul Newman, to approve the Human Resources action as presented. The motion passed.

Ayes: Burgess, Delano, Hutchinson, Newman, Pitrone, Rundelli, Yanchar

Nays: None

Local Managers Report: David Newyear, Chardon Branch Manager, spoke to the Board about his previous library work and experience.

Committee Reports:

Ad Hoc Facilities Review presentation by Ed Worso.

Unfinished Business: None

New Business:

Van Dyke Invoice for Facilities Review

Exhibit 04/17 K

Raymond Rundelli made a motion, seconded by Josh Hutchinson, to approve the invoice from Van Dyke Architects for full payment

The motion passed.

Ayes: Burgess, Delano, Hutchinson, Newman, Pitrone, Rundelli, Yanchar

Nays: None

Van Dyke Proposal for work at the Administrative Center:

Exhibit 04/17 L

Gordon Burgess made a motion, seconded by Kate Pitrone, to accept the proposal from Van Dyke Architects for work at the Administrative Center. The motion passed.

Ayes: Burgess, Delano, Hutchinson, Newman, Pitrone, Rundelli, Yanchar

Nays: None

Bricker & Eckler Contract Bond Counsel Services:

Exhibit 04/17 M

Gordon Burgess made a motion, seconded by Josh Hutchinson, to approve the contract to retain Bricker and Eckler as bond counsel. The motion passed.

Ayes: Burgess, Delano, Hutchinson, Newman, Pitrone, Rundelli, Yanchar

Nays: None

Items for discard:

Exhibit 04/17 N

Gordon Burgess made a motion, seconded by Josh Hutchinson, to approve the disposal of equipment as listed on the Discard List dated April 2017. The motion passed.

Ayes: Burgess, Delano, Hutchinson, Newman, Pitrone, Rundelli, Yanchar

Nays: None

Board Development: None

Foundation report: Ed Worsoreported on the The Foundation board meeting on April 11, 2017.

Comments from the Public: None.

Adjourn: Paul Newman made a motion to adjourn, seconded by Gordon Burgess. The motion passed and the meeting ended at 4:52 P.M.

Jake Yanchar, President

Paul Newman, Secretary