

Regular

October 16

2018

The Geauga County Public Library Board of Trustees met in regular session on Tuesday, October 16, 2018 at the Administrative Center.

**Call to Order and Roll Call:** President Kate Pitrone called the meeting to order at 4:01 p.m. and conducted roll call.

**Present:** Gordon Burgess (arrived at 4:20 p.m.), Karen Delano, Josh Hutchinson (arrived at 4:43 p.m.), Paul Newman, Kate Pitrone, Raymond Rundelli, Jake Yanchar, Ed Worso - Director, Kris Carroll - Assistant Director, and Lisa Havlin - Fiscal Officer

**Also Present:** Chris Reda, Eric Coulbourne, Judy Lasco, Lori Weber, Patrick Jolly, Lisa Mertel, Rachael Hartman, Marlene Pelyhes, Erika Noark

**Guests:** Larry Corbus, Erwin Leffel, Lynne Leffel, Donley's representatives: Pete Dorio, Patrick Canada, Brian Laubscher; CBLH Representatives: Marc Bittinger, Adam O'Brien, Aaliyah Russell; Perkins and Will Representative: Derek Jones, Rick Kuhn

**Minutes:** Exhibit 10/18/A  
The minutes of the September 18 regular meeting were approved upon motion by Paul Newman, seconded by Raymond Rundelli. The motion passed.

**Communications:** Exhibit 10/18/B  
There were no additions to the communications shared in the board packet.

**Resolution:**  
In response to a request from the East Geauga Friends of the Library, a motion was made to approve the following resolution by Karen Delano, seconded by Jake Yanchar. The motion passed.

*WHEREAS, Dorothy G. Allen volunteered tirelessly and was a strong advocateto support and promote the Geauga County Public Library;*

*WHEREAS, Ms. Allen was awarded the Chapman Award in 2014;*

*WHEREAS, Ms. Allen was instrumental in the creation of the Book Sale room when the Middlefield building was in development. Through her diligence and guidance, the Middlefield entryway sculpture "If I Were an Eagle" was commissioned and gifted to the library;*

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*WHEREAS, Dorothy Allen served on the East Geauga Friends of the Library board as Treasurer and in the East Geauga Friends organization for many years;*

*NOW THEREFORE, BE IT ORDAINED BY THE GEAUGA COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES*

*In order to recognize and honor Dorothy G. Allen, The Middlefield Book Sale Room shall be renamed The Dorothy G. Allen Friends Room.*

Ayes: Delano, Newman, Pitrone, Rundelli, Yanchar  
Nays: None

**Agenda:**

Exhibit 10/18/C

Paul Newman made a motion, seconded by Raymond Rundelli to approve the agenda with the addition of 9C Flexible Spending. The motion passed.

**Fiscal Officer's Report:**

Exhibit 10/18/D

*Approval of Disbursements and Gifts*

Exhibit 10/18/E

Raymond Rundelli made a motion, seconded by Jake Yanchar, to approve the monthly disbursements and gifts as presented. The motion passed.

Ayes: Delano, Newman, Pitrone, Rundelli, Yanchar  
Nays: None

*Approval of 2019 Board Calendar*

Exhibit 10/18/F

Paul Newman made a motion to approve the calendar as presented for 2019, seconded by Karen Delano. The motion passed.

Ayes: Delano, Newman, Pitrone, Rundelli, Yanchar  
Nays: None

**Director's Report:**

Exhibit 10/18/G

There were no additions to the report presented in the board packets.

**Assistant Director's Report:**

Exhibit 10/18/H

There were no additions to the report presented in the board packets.

**Human Resources Report:**

Exhibit 10/18/I

*Retirement Gifts*

Karen Delano made a motion, seconded by Paul Newman to approve the Retirement gifts to Bonnie Borries, Julie Rettger, Debbie Seuffer and Mary Ann Manno, as presented in the Human Resource Actions. The motion passed.

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Ayes: Delano, Newman, Pitrone, Rundelli, Yanchar

Nays: None

*2019 Flexible Spending Limit*

Paul Newman made a motion, seconded by Jake Yanchar to approve increasing the 2019 flexible spending maximum amount to \$2,650. The motion passed

Ayes: Delano, Newman, Pitrone, Rundelli, Yanchar

Nays: None

*Human Resource Actions*

Exhibit 10/18/J

Paul Newman made a motion, seconded by Jake Yanchar, to approve the Human Resource Actions as presented. The motion passed.

Ayes: Delano, Newman, Pitrone, Rundelli, Yanchar

Nays: None

**Local Manager Report:**

Lisa Mertel introduced Geauga West's new Head of Youth Services, Erica Noark

Gordon Burgess arrived at 4:20 p.m.

**Committee Reports:**

None

**New Business:**

*Approval of Schematic Design plans for renovation*

The presentation and discussion were moved to the end of the meeting.

*Discard List*

Exhibit 07/18/K

Paul Newman made a motion seconded by Raymond Rundelli to approve the discard list as presented. The motion passed.

Ayes: Burgess, Delano, Hutchinson, Newman, Pitrone, Rundelli, Yanchar

Nays: None

**Board Development:** None

**Foundation**

Board liaison, Raymond Rundelli, invited all Library Board members to the Foundation's donor appreciation event to be held October 24 at Wicked Woods. Mr. Rundelli commented that he has

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been the Foundation liaison for 10 years and asked other board members to consider the taking over the position in 2019.

*Approval of Schematic Design plans for renovation*

Representatives from CBLH and Perkins and Will presented schematic designs for the new Bainbridge and Thompson libraries to the Board. The representatives also shared a presentation that included a virtual walkthrough of the buildings. Josh Hutchinson arrived at 4:43 pm during the presentation.

Raymond Rundelli made a motion, seconded by Josh Hutchinson to approve the schematic designs and to proceed with design development. The motion passed.

Ayes: Burgess, Delano, Hutchinson, Newman, Pitrone, Rundelli, Yanchar

Nays: None

**Adjournment:**

Gordon Burgess made a motion, seconded by Raymond Rundelli, to adjourn the meeting. The motion passed and the meeting adjourned at 5:35

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Kate Pitrone, President

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Gordon Burgess, Secretary