

Regular

July 17

2018

The Geauga County Public Library Board of Trustees met in regular session on Tuesday, July 17, 2018 at Thompson Town Hall.

Call to Order and Roll Call: President Kate Pitrone called the meeting to order at 4:00 and conducted roll call.

Present: Gordon Burgess, Karen Delano, Josh Hutchinson, Paul Newman, Kate Pitrone, Raymond Rundelli, Jake Yanchar, Ed Worso - Director, Kris Carroll - Assistant Director, and Lisa Havlin - Fiscal Officer

Also Present: Chris Reda, Mike Pope, Lori Weber, Patrick Jolly, Lisa Mertel, Rachael Hartman, Robin Kuhlman

Guests: Erwin Leffell, Cindy Lawson

Minutes: Exhibit 07/18/A
The minutes of the June 19th regular meeting were approved upon motion by Paul Newman, seconded by Gordon Burgess. The motion passed.

Communications: Exhibit 07/18/B
Ed shared three communications received after the board packets were prepared. A letter from the Court of Common Pleas reappointing Kate Pitrone to the GCPL Board and thank you letters from recent retirees, Pat Lombardo and Lois Redd were shared with the Board.

Agenda: Exhibit 07/18/C
Raymond Rundelli made a motion, seconded by Josh Hutchinson to approve the agenda. The motion passed.

Fiscal Officer's Report: Exhibit 07/18/D
Approval of Disbursements and Gifts Exhibit 07/18/E
Gordon Burgess made a motion, seconded by Paul Newman, to approve the monthly disbursements and gifts as presented. The motion passed.

Ayes: Burgess, Delano, Hutchinson, Newman, Pitrone, Rundelli, Yanchar
Nays: None

Approval of E-Rate consultant contract Exhibit 07/18/F
Raymond Rundelli made a motion, seconded by Gordon Burgess to approve the E-Rate contract as presented. The motion passed.

Ayes: Burgess, Delano, Hutchinson, Newman, Pitrone, Rundelli, Yanchar
Nays: None

July 17

2018

Director's Report:

Exhibit 07/18/G

Approval of Staff Education Assistance

Gordon Burgess made a motion, seconded by Jake Yanchar to approve Staff Education Assistance requests for Emily Hegner. The motion passed.

Emily Hegner	MLIS from Clarion	\$547.26
• LS 257 Basic Information Sources & Services		

Ayes: Burgess, Delano, Hutchinson, Newman, Pitrone, Rundelli, Yanchar
Nays: None

Approval of Director Change Order Authorization

Tabled until August meeting

Approval of Thompson Property Contract

The board discussed the contract. Paul Newman made a motion, seconded by Josh Hutchinson to approve the contract with the following amendments: strike Item #7 Easement; amend Item #9 Thompson Rural School Memory Area to read "south" edge of parcel. The motion passed

Ayes: Burgess, Delano, Hutchinson, Newman, Pitrone, Rundelli, Yanchar
Nays: None

Assistant Director's Report:

Exhibit 07/18/I

There were no additions to the report presented in the board packets.

Human Resources Report:

Exhibit 07/18/J

Human Resource Actions

Exhibit 07/18/K

Paul Newman made a motion, seconded by Josh Hutchinson, to approve the Human Resource Actions. The motion passed.

Ayes: Burgess, Delano, Hutchinson, Newman, Pitrone, Rundelli, Yanchar
Nays: None

Retirement Gifts

Gordon Burgess made a motion, seconded by Paul Newman to approve retirement gifts as presented. The motion passed.

Ayes: Burgess, Delano, Hutchinson, Newman, Pitrone, Rundelli, Yanchar
Nays: None

Local Manager Report:

Regular

July 17

2018

Thompson Station Manager, Robin Kuhlman reported that employees and Thompson residents are eager for the new building. Summer reading has had a positive response, and youth enjoyed creating a music parody of the Wheels on the Bus.

Committee Reports:

None

New Business:

PAC Discussion

The board expressed thanks to Karen Delano for her work heading the Geauga Citizens Preserving Libraries PAC. The board would like the PAC to remain active and Administration will encourage Friends groups to make yearly donations.

Discard List

Exhibit 07/18/L

Raymond Rundelli made a motion seconded by Paul Newman to approve the discard list as presented. The motion passed.

Ayes: Burgess, Delano, Hutchinson, Newman, Pitrone, Rundelli, Yanchar

Nays: None

Board Development: None

Adjournment: Gordon Burgess made a motion, seconded by Raymond Rundelli, to adjourn the meeting. The motion passed and the meeting adjourned at 4:50pm.

Kate Pitrone, President

Gordon Burgess, Secretary