

Regular

August 15

2017

The Geauga County Public Library Board of Trustees met in regular session on Tuesday, August 15, 2017 at the Newbury Library Station.

Call to Order and Roll Call: President Jake Yanchar called the meeting to order at 4:00 and the roll call was conducted.

Present: Gordon Burgess, Karen Delano, Joshua Hutchinson, Paul Newman, Kate Pitrone, Raymond Rundelli, Jake Yanchar, Kris Carroll - Assistant Director and Lisa Havlin – Fiscal Officer.

Also Present: Nick Fagan, Rachael Hartman, David Newyear, Linda Yanko, Patrick Jolly, Mike Pope, Jr., Chris Reda, Lori Weber, Robin Kuhlman

Excused: Ed Worso

Guests: Erwin Leffel, Alexa Apshago, Andrea Apshago

Minutes: Exhibit 08/17A

The minutes of July 18 20, 2017 regular meeting were approved as amended and minutes from the August 8, 2017 Special Board meeting were approved as presented upon motion by Raymond Rundelli, seconded by Paul Newman. The motion passed.

Communications: Exhibit 08/17B

There were no additions to the communications presented in the board packets

Agenda: Exhibit 08/17C

Gordon Burgess made a motion, seconded by Joshua Hutchinson, to approve the agenda with the addition of item 13C Staff Day. The motion passed.

Fiscal Officer's Report: Exhibit 08/17D

Approval of Disbursements and Gifts: Exhibit 08/17E

Joshua Hutchinson made a motion, seconded by Gordon Burgess, to approve the Fiscal Officer's Report including disbursements and gifts as presented.

Ayes: Delano, Hutchinson, Newman, Pitrone, Rundelli, Yanchar

Nays: None

There were no additions to the Fiscal Officer's written report.

Director's Report: Exhibit 08/17F

Staff Continuing Education Assistance

Gordon Burgess made a motion, seconded by Joshua Hutchinson, to approve the director's recommendation for Staff Continuing Education Assistance:

- Amy Lydan (MLIS) \$1586.00
 - LIS 60040 Information Institutions & Professions
 - LIS 60050 Research ^ Assessments in LIS
- Amber Weinrich (MLIS) \$793.00
 - LIS 60010 The Information Landscape
 - LIS 60020 Information Organization
 - LIS 60030 People Information Ecology
- Chris Gumal (MLIS) \$529.50
 - LIS 50693 Designing Successful Grant Projects
 - LIS 60608 The Public Library

Facilities Planning Resolution #4-17

Exhibit 08/17G

Gordon Burgess made a motion, seconded by Kate Pitrone, approving a resolution authorizing Ed Worsor to negotiate with the Thompson Township Ledges Park Board Commissions regarding Thompson Road property acquisition.

Ayes: Delano, Hutchinson, Newman, Pitrone, Rundelli, Yanchar
Nays: None

GCPL LED Lighting Conversion

Exhibit 08/17H

Ed provided information detail the cost and reimbursement received for a lighting conversion project undertaken by the facilities' department. The department worked with First Energy to receive rebates for the project which resulted in the library receiving more money than was spent. In addition, the library should see a decrease in utility bills in the future.

Assistant Director's Report:

Exhibit 08/17I

Alexa Apshago – Honorary Librarian Resolution #5-17

Paul Newman made a motion, seconded by Joshua Hutchinson, to approve a resolution conferring honorary status as Librarian on Alexa Apshago for her interest in Librarianship and her motivation to investigate the role of public librarian in the community.

Human Resources Report:

Exhibit 08/17J

Human Resource Actions:

Exhibit 08/17K

Gordon Burgess made a motion, seconded by Paul Newman, to approve the Human Resource Actions as presented in the board packet. The motion passed.

Ayes: Delano, Hutchinson, Newman, Pitrone, Rundelli, Yanchar
Nays: None

Local Manager's Report: Kevin Barton, Newbury Station Manager, introduced himself as the new Station Manager. Newbury's expanded hours have been appreciated by the patrons and Kevin looks forward to implementing new programing for the Station.

Committee Reports: None

New Business:

Newbury Schools and Station Services Contract:

Exhibit 08/17L

Kate Pitron made a motion seconded by Joshua Hutchinson to approve the amended contract that includes the Station's expanded hours.

Ayes: Burgess, Delano, Hutchinson, Newman, Pitrone, Rundelli, Yanchar
Nays: None

Items for Discard:

Exhibit 08/17M

Gordon Burgess made a motion, seconded by Kate Pitrone, to approve the disposal of equipment as presented and listed on the August 2017 Discard List. The motion passed.

Ayes: Burgess, Delano, Hutchinson, Newman, Pitrone, Rundelli, Yanchar
Nays: None

Unfinished Business: None.

Board Development: Board Trustee, Karen Delano gave a presentation detailing information from Overdrive's Digapalooza. Karen's daughter works for Overdrive and was able to supply a PowerPoint presentation for the Board. Karen learned how Overdrive recommends libraries market their products and found that GCPL is shown as an example of how to market well. Karen also reviewed "Libby", the new Overdrive application. With Libby it is much easier to checkout and download books to most devices.

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Foundation report: None

Comments from the Public: None.

Adjourn: Gordon Burgess made a motion to adjourn, seconded by Raymond Rundelli. The motion passed and the meeting ended at 4:46 P.M.

Jake Yanchar, President

Paul A. Newman, Secretary