

Regular

July 18

2017

The Geauga County Public Library Board of Trustees met in regular session on Tuesday July 18, 2017 at the Thompson Library Station.

**Call to Order and Roll Call:** President Jake Yanchar called the meeting to order at 4:00 and the roll call was conducted.

**Present:** Gordon Burgess (arrived 4:22), Karen Delano, Joshua Hutchinson, Paul Newman, Raymond Rundelli, Jake Yanchar, Ed Worso – Director, Kris Carroll - Assistant Director and Lisa Havlin – Fiscal Officer.

**Also Present:** Nick Fagan, Rachael Hartman, David Newyear, Linda Yanko, Patrick Jolly, Mike Pope, Jr., Chris Reda, Lori Weber, Robin Kuhlman

**Excused:** Kate Pitrone

**Guests:** Erwin Leffel

**Swearing in of Reappointed Board Member:** President Jake Yanchar conducted the swearing in ceremony by presenting the Oath of Office to Joshua Hutchinson, reappointed board member.

**Minutes:** Exhibit 07/17A  
The minutes of June 20, 2017 regular meeting were approved with a note to correct the law firm requested by the Commissioners upon motion by Paul Newman, seconded by Raymond Rundelli. The motion passed.

**Communications:** Exhibit 07/17B  
In addition to the communications presented in the board packet, Ed shared an email from Becky Princehorn concerning a wording change requested by Michael Sharb attorney with Squire, Patton and Boggs. There were no objections to the liquor license as communicated in the board packet.

**Agenda:** Exhibit 07/17C  
Paul Newman made a motion, seconded by Raymond Rundelli, to approve the agenda. The motion passed.

**Fiscal Officer's Report:** Exhibit 07/17D  
*Approval of Disbursements and Gifts:* Exhibit 07/17E  
Raymond Rundelli made a motion, seconded by Paul Newman, to approve the Fiscal Officer's Report including disbursements and gifts as presented.

Ayes: Delano, Hutchinson, Newman, Rundelli, Yanchar

Nays: None

*Approval to Close Bank Account:*

Raymond Rundelli made a motion, seconded Joshua Hutchinson, to the closing of the payroll checking account as requested by the Fiscal Officer. The motion passed.

Ayes: Delano, Hutchinson, Newman, Rundelli, Yanchar

Nays: None

There were no additions to the Fiscal Officer's written report.

*Approval of Operating Policy 305:*

Exhibit 07/17F

Paul Newman made a motion, seconded by Raymond Rundelli, to approve new operating policy number 305, Deposit of Public Funds.

Ayes: Delano, Hutchinson, Newman, Rundelli, Yanchar

Nays: None

**Director's Report:**

Exhibit 07/17G

In addition to his board report, Ed reported that a Campaign Committee had been formed with himself as chair. Karen Delano is treasurer of the PAC and will work closely with the Campaign Committee.

*Certificate of Estimated Average Annual Property Tax Levy for Bonds:*

Exhibit 07/17H

Ed presented the certificate signed by Auditor Gliha.

*Approval of Resolution Determining to Proceed with the Issue of Bonds:*

Exhibit 07/17I

Paul Newman made a motion, seconded by Raymond Rundelli to approve the Resolution Determining to Proceed with the Issue of Bonds. The motion passed.

Ayes: Delano, Hutchinson, Newman, Rundelli, Yanchar

Nays: None

**Assistant Director's Report:**

Exhibit 07/17IJ

There were no additions to the Assistant Director's written report.

**Human Resources Report:**

Exhibit 06/17K

*Human Resource Actions:*

Exhibit 06/17L

Paul Newman made a motion, seconded by Josh Hutchinson, to approve the Human Resource Actions as presented at the board meeting. The motion passed.

Ayes: Delano, Hutchinson, Newman, Rundelli, Yanchar

Nays: None

**Local Manager's Report:** Robin Kuhlman, Thompson Station Manager, reported on the success of the station's summer reading program. The children have created Cow Town and the Town With No Name as part of their summer reading club

**Committee Reports:** None

**New Business:**

*Mini-Golf Trailer and Equipment Rental Agreement:*

Exhibit 06/17M

Raymond Rundelli made a motion, seconded by Paul Newman to approve the rental agreement as presented with the fee for rental set at \$250 per day of use. The motion passed.

Ayes: Burgess, Delano, Hutchinson, Newman, Rundelli, Yanchar

Nays: None

*Items for Discard:*

Exhibit 06/17N

Gordon Burgess made a motion, seconded by Paul Newman, to approve the disposal of equipment as presented and listed on the July 2017 Discard List. The motion passed.

Ayes: Burgess, Delano, Hutchinson, Newman, Rundelli, Yanchar

Nays: None

**Unfinished Business:** None.

**Board Development:** None

**Foundation report:** None

**Comments from the Public:** None.

**Adjourn:** Gordon Burgess made a motion to adjourn, seconded by Raymond Rundelli. The motion passed and the meeting ended at 4:50 P.M.

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Jake Yanchar, President

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Paul A. Newman, Secretary